□ "Radio Buttons"

WESS

Choose report type
- ⦿ 5102 MISHAP
- ○ 5102 HAZARD
- ○ 3750 MISHAP
- ○ 3750 HAZARD
- ○ DIVE LOG
- ○ DONT KNOW, GUIDE ME

"Radio Buttons" are used when selecting from a list of properties that ARE mutually exclusive.

Only one item can be selected from the list.

Click "Next"

☑ "Check Boxes"

Mishap Data Entry

▶ Help

Mishap Involved (Check all that apply to this event. These selections will determine which sets of questions are presented.) *

☐ Aircraft

☐ Cargo Air Drop

☐ Diving

☑ During Formal Training

☐ HRST Techniques

☐ Motor Vehicle (Private)

☑ Motor Vehicle/Tactical Vehicle > $5K Damage

☐ Ordnance/Weapons

☐ Parachuting

☑ Property Damage (Non-US Govt. Owned) > $20K Caused by Govt.

☐ Property Damage (US Govt. Owned) > $20K

☐ Recreational or Off-Duty

☐ Ship/Sub Craft

☑ Shore/Ground

☐ None

Check Boxes are often used when selecting from a list of properties that are NOT mutually exclusive.

Always Check All That Apply.
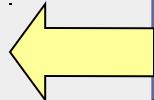
Mishap Example

A Heavy Equipment Operator in a Training Course collides with a $30K privately owned SUV, sending it over an embankment. Note that at least 4 separate selections apply at left.

▽ "Drop-Down Menus"

Type of Mishap

Type of mishap
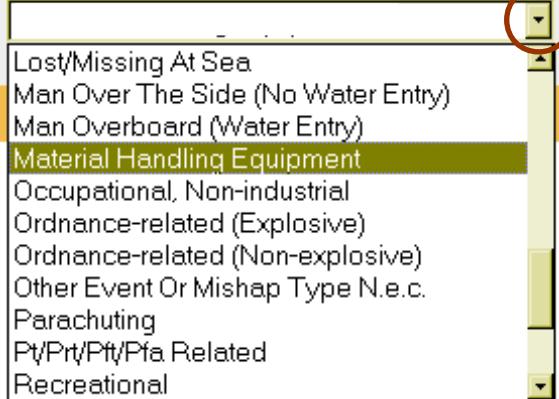
- Lost/Missing At Sea
- Man Over The Side (No Water Entry)
- Man Overboard (Water Entry)
- **Material Handling Equipment**
- Occupational, Non-industrial
- Ordnance-related (Explosive)
- Ordnance-related (Non-explosive)
- Other Event Or Mishap Type N.e.c.
- Parachuting
- Pt/Prt/Pft/Pfa Related
- Recreational

Type of Mishap

Type of mishap | Material Handling Equipment
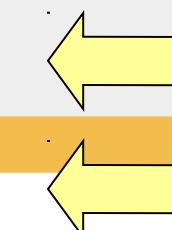
Drop-Down Menus are used when selecting from a long list of items to ensure consistent, retrievable data.
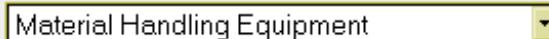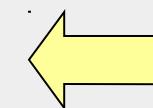
Click the Down Arrow and a menu opens. Scroll down the list or type in the first letter until the proper entry is located.

Highlight your selection, and Click. The menu will disappear and your selection will display in the field.

In the event that None of the Menu Choices apply, select "Other", and Explain the details in the narrative field